

## Fees

### Acquisition Search

**2.0% (2.4% incl VAT) of purchase price – including a retainer of £3,000 (£3,600 incl VAT)**

### Rental Search

**8% (9.6% incl VAT) of the annual rent – including a retainer of £1,500 (£1,800 incl VAT)**  
**Minimum Fee £3,000 (£3,600 incl VAT)**

### Lettings & Management

| <i>Fees based on % of annual rent</i>      | <b>Below £600 p/w</b>       | <b>£601 – £2,999 p/w</b>   | <b>£3,000 + p/w</b>         |
|--------------------------------------------|-----------------------------|----------------------------|-----------------------------|
| <b>Let &amp; Manage</b>                    | <b>16%</b> (19.2% incl VAT) | <b>14%</b> (16.8 incl VAT) | <b>12%</b> (14.4% incl VAT) |
| <b>Let Only</b><br>(Min Fee £2,500)        | <b>12%</b> (14.4% incl VAT) | <b>10%</b> (12% incl VAT)  | <b>8%</b> (9.6% incl VAT)   |
| <b>Management Only</b><br>(Min Fee £2,000) | <b>9%</b> (10.8% incl VAT)  | <b>8%</b> (9.6% incl VAT)  | <b>7%</b> (8.4% incl VAT)   |

### Refurbishment & Project Management

**10-15% (12-18% incl VAT) on total cost of works**

*For larger scale project management we quote on a case by case basis*

### Vacant Management

**Basic service from £300 inc VAT per month**

### Managed Sales

**2% (2.4% incl VAT) of sale price which includes the agent's fee**

## Fees

### Other Landlord Fees & Charges

|                                                                                                                             |                                         |
|-----------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|
| Preparation of Assured Shorthold Tenancy Agreement                                                                          | £276 inc VAT                            |
| Tenancy Agreement                                                                                                           | £276 inc VAT                            |
| Tenancy Agreement                                                                                                           | £276 inc VAT                            |
| Tenancy renewals                                                                                                            | £150 inc VAT                            |
| Submission of non-residential landlords receipts to HMRC Attendance at property per visit for more than 12 visits per annum | £2400 inc VAT per annum<br>£114 inc VAT |
| Dealing with Legal disputes, deposit disputes and Insurance Claims                                                          | £114 per hour inc VAT                   |
| London borough licences to sub-let                                                                                          | £360 inc VAT                            |

|                                               |                                              |
|-----------------------------------------------|----------------------------------------------|
| Refurbishment Services                        | 12% - 18% inc VAT on the total cost of works |
| Sale of property to a Tenant or former Tenant | 1.2% inc VAT                                 |

#### 3rd Party Charges – below is an indication of costs, these may vary

|                                    |                      |
|------------------------------------|----------------------|
| Inventory Make                     | £216 - £540 inc VAT* |
| Inventory Check In                 | £108 - £360 inc VAT* |
| Cost of Check Out                  | £108 - £360 inc VAT* |
| Professional Clean of the property | £108 - £600 inc VAT* |
| Energy Performance Certificate     | £66 - £102 inc VAT*  |
| Gas Safety Certificates            | £104 inc VAT         |

\* will depend on number of bedrooms and whether property is furnished or unfurnished